national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

RFI NUMBER: RT42-2021

REQUEST FOR INFORMATION REGARDING TECHNICAL SPECIFICATIONS FOR SUPPLY AND DELIVERY OF BANDAGES AND DRESSINGS TO THE STATE

CLOSING DATE FOR SUBMISSION OF INFORMATION:

12 March 2021

AT 11h00 AM

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1 INTRODUCTION AND BACKROUND

1.1. National Treasury, Office of the Chief Procurement Office (OCPO): Transversal Contracting Unit facilitates the arrangement and management of Transversal Term Contracts on behalf of Government Departments / Institutions in collaboration with National Department of Health. Therefore, the Chief Directorate: Transversal Contracting is in the process of undertaking research and developing a sourcing approach for this commodity.

1.2. The process for renewing the current contract for RT42-2018 is under way and in the process of finalising the technical specification. The need to consult industry as one of the key stakeholders has been identified and therefore the industry is requested to send their inputs by commenting on the specification provided.

2 PURPOSE OF THE REQUEST FOR INFORMATION

2.1 The purpose of the Request for Information is to invite the suppliers of bandages and dressings to submit inputs by commenting to the attached Technical specification **(see Annexure B).**

2.2 Kindly note that this is not a bid / tender but an industry consultation on the specific item specifications. The industry is therefore requested to read through the specification document and comment accordingly.

3 INFORMATION REQUIRED

3.1 Item Specification

3.1.1 Companies are required to complete only the required information on the attached spreadsheet, item specification **(See Annexure B)** column D and E. No additional information is required.

3.1.2 The comments required on item specification will be considered when developing a procurement strategy for the items. It is very important that companies comment on the spreadsheet that the items specifications are correct and most importantly generic.

3.1.3 Companies are requested to use the provided templates only and any additional information not in line with the documents provided will not be taken into consideration.

3.2 New Technology

3.2.1 For any new technology items not included on the item specification document (Annexure B), companies are requested to submit such information separately by completing Annexure C provided (New technology Items)

3.2.2 Further to the above, the following information must be submitted ONLY for the new technology items:

- Product Brochure for the brand of the new technology items
- Quality assurance certificate. (if available)
- Companies are required to submit up to a maximum number of 10 new technology items.
- The technical specification for all the new technology must be generic and not brand specific.

3.2.3 **Please note** that it is not a guarantee that the item(s) your company submitted will be added on the bid for RT42-2021. The decision for items to be included on RT42 is taken by the Bid Specification Committee members only for essential items as per National Department of Health Guidelines.

4 FORMAT FOR THE RFI SUBMISSION

4.1 The following document must be submitted at the closing date and time of the RFI.

- Completed SBD 1 document
- Completed SBD 4
- Annexure A: Company Information
- Annexure B: Item Specification
- Annexure C: New Technology Items (if available)
- Product Brochures for new technology (If available, and only in a soft copy, USB)

4.2 Companies are requested to submit only documents that are required.

4.3 Bidders must submit the information to TIC by the closing date and time of the RFI in the following format:

- One (1) original hard copy clearly marked as "original";
- One (1) soft copy in a memory stick/USB with all the documents on the original hard copy and including the brochures for only the new technology items.
- Bidders must ensure that the USB is properly secured and marked with the bidder's name.

4.4 All enquiries must be sent via email to Baningi.Masilela@treasury.gov.za not later than **10 March 2021.**

4.3 The State reserves the right to conduct due diligence at any time during the process. During the due diligence process the information submitted by the company will be verified and any misrepresentation thereof may disqualify the company in whole or parts thereof.

4.4 No late submission will be acceptable.

5 SUBMISSION OF DOCUMENTS

5.1 Companies are requested to submit all the documents (hard copy and soft copy) at Tender Information Centre at the closing date and time of the RFI **12 March 2021 at 11h00 am.**

5.2 No documents must be submitted via email.

5.3 Late submission will not be considered.

Kinds Regards,

BANINGI MASILELA
For CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
DATE: 26 February 2021